

## 1. Application Process

### 【Application period】

Application documents must be postmarked by the last day of application period and arrive by 2 business days later. Please note that applications will not be accepted if late.

#### Students entering in April 2023

(Wed) Feb. 15 ~ The last day of the admissions procedure for their affiliated department or graduate school

※New students whose admission procedure period is after April 1st should apply by March 31st.

#### Current students (undergraduate/postgraduate students enrolling in the same course as AY2022)

(Wed) Feb. 15, 2023 ~ (Fri) Apr. 7, 2023

### 【How to get the Application form】

Please download the application forms from the URL and QR Code below after February 15

### 【Details for application method / Download application form】

[https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01\\_02.html](https://www.u-tokyo.ac.jp/ja/admissions/tuition-fees/h01_02.html)



### 【How to submit】

ONLY postal application is accepted

We currently do not accept applications at the counter. When applying by post, please send the applications using registered mail “簡易書留郵便”.

## 2 Precautions

- 1) Please understand that we carry out exemptions in a very severe budget. In particular, the possibility of getting admission fee exemption is considerably low. So please prepare the fees in advance. If you do not pay the admission fee by the designated date based on the result, you will lose your student status according to the rules.
- 2) For applicants outside Japan, please ask someone to act as a domestic proxy for the above mailing procedures. In this case, please also enclose a letter of proxy (form is available on our website.)
- 3) Applications submitted after the deadline will not be accepted whatever the reason. Please prepare the documents well in advance and apply as early as possible.

## 3. Notification of selection results

The result of the selection will be released around the end of July through the UTokyo Academic affairs System (UTAS). If you don't see the result, please contact our team.

- If deferred payment is granted, the payment date will be extended until the end of August.

## 4. Application of Deferred payment

Once the application of exemptions is submitted, the payment of the relevant fee will be deferred until the results are determined (the end of July).

If you need more deferment (until the end of August), please contact us by email.

### Contact Information

Tuition Fee Exemption Team of the Student Scholarship and Welfare Group  
Email: syougaku.adm@gs.mail.u-tokyo.ac.jp